

BizTech Solutions, Inc. series of suites...

ProSeries Suite



The BizTech ProSeries Products

An effective Document and Information Capture System is the first important step towards a complete and successful Document and Information Management Solution. If information in the system is not properly stored and indexed, this “ultimate solution” cannot operate effectively.

BizTech Solutions, Inc. developed a complete set of capture modules designed to meet all capture requirements. This capture system can exist in any environment, and front-end any document and information management system, providing a complete solution for all capture needs.

The **BizTech ProSeries Suite** of products operate within global networks to automate the processes needed to capture, index and import paper and electronic documents into enterprise document, report and content management systems.

The Suite is comprised of a series of distinct modules - working together in any combination or alone- providing a complete document and information management capture solution.

As a fourth generation product, the **BizTech ProSeries Suite** includes state-of-the-art user functionality, deployment options facilitating enterprise backup and recovery operations, and

SQL based configuration tools accessed via browsers to support administration of globally deployed modules from a central site.

The **ProSeries Suite** modules take their settings from a central SQL table and run as services, where possible.

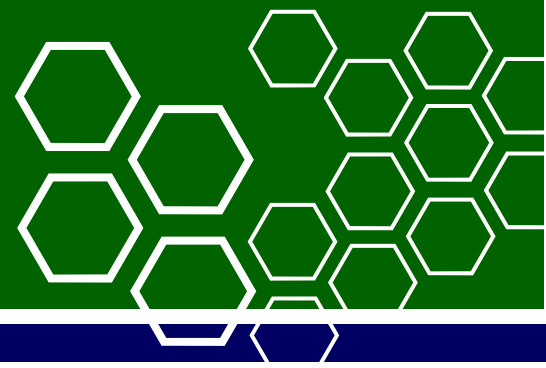
The basic VB .NET applications - running as services or application nodes in global networks - are used to capture, index, transform, store, retrieve and view electronic documents and objects. They act as import gateways to the document management infrastructure and integrate with workflow processes which consume, generate and re-version documents.

The **ProSeries Suite** products for verticals support individual processes. For example: ProMed (clinical and laboratory claims abstracting) integrates lab ticket capture, document management and health information systems, to code claims abstracts from scanned lab tickets. Abstracts load into the HIS to produce Patient Insurance Claims Forms.

The **ProSeries Suite** products are gaining popularity with clients because of the tight integration with their content management and workflow infrastructures, and high granularity of automated indexing.

ProSeries Modules	Function
Capture	Captures (scans) and optionally indexes paper documents.
Parser	Captures, separates, reformats and indexes electronic documents including report spools, email messages, incoming electronic faxes, desktop documents and digital files.
Indexer	Stand alone indexing stations, deployed wherever needed in the network, separate from Capture modules.
Gateway	Import captured objects and indices into document, report and content management systems.
Viewer	View electronic documents and reports in ad-hoc situations or integrated with other modules.
Archive	Compress and store original input for audit, recovery or regulatory purposes.
Portable Document Files (PDF)	Accepts input files of any format and produces Adobe PDF and/or PDF plus Text formatted files.

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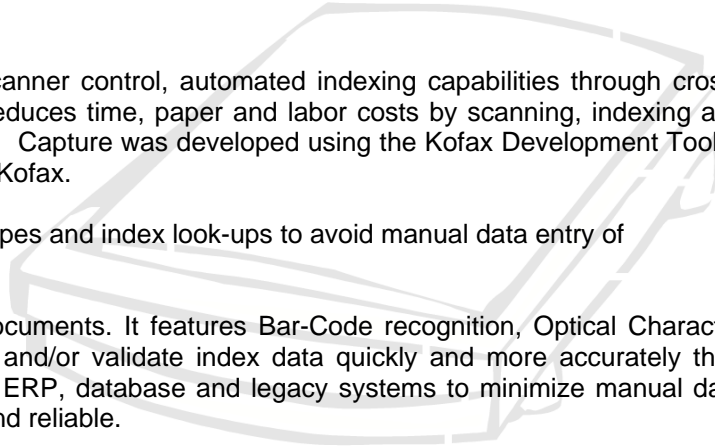


Capture

Capture, a highly intuitive capture solution, provides full scanner control, automated indexing capabilities through cross-referencing legacy systems, and image enhancement. It reduces time, paper and labor costs by scanning, indexing and storing scanned and other electronic versions of documents. Capture was developed using the Kofax Development Toolkit and complies with all standard image controls developed by Kofax.

Capture easily configures to accommodate new document types and index look-ups to avoid manual data entry of indices.

Capture automates the scanning and indexing of paper documents. It features Bar-Code recognition, Optical Character Recognition (OCR), and SQL database interfaces to load and/or validate index data quickly and more accurately then manual data entry. Capture modules integrate with clients' ERP, database and legacy systems to minimize manual data entry of indices, making the process faster, more accurate and reliable.



Features	Integration
Batch Scanning	Custom Indexing Panels in Capture for process automation of indexing.
Bar-Code	Process through OCR or PDF, or PDF + Text
DB Lookup	Populate Database with Object ID for tight application integration.
OCR	Forms processing (deskew, despeckle, etc.)



Indexer

The stand alone Indexer module operates anywhere in the network to empower people to load the index data describing a scanned document. Indices are associated with the document and placed into a queue for automatic importing by a Gateway module. Deploying indexing to other computers enables the process to separate from Capture, allowing higher volume scanning to proceed uninterrupted by indexing.

Often, indexing is done by knowledge workers at other locations. The indexing process is done in parallel at many locations (scaled out) to meet schedules. Indexer supports SQL, ERP and legacy file lookups for loading and/or validating indices.

Features	Integration
DB & file lookup	Database lookups for additional index information. Load document ID form EDM, ERM or CM systems.

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Gateway

Another key element of the Capture Sub-System is Gateway. This product monitors queues and imports electronic documents, files and metadata into document or content management systems. Solutions are customized to provide highly granular line-of-business integration such as:



- **data extracts,**
- **bridge table population,**
- **triggering stored procedures,**
- **coordinating multiple document management systems,**
- **and servicing global capture queues.**

Gateway imports any kind of object such as Word documents, spreadsheets, AutoCad drawings or other objects (a Zipped file) placed into a Gateway queue for storage into EDM.

Also available is a Gateway for SharePoint Module. This creates SharePoint taxonomy from extracted Metadata and/or manually entered indices, which then stores the document in SharePoint.



Parser

The Parser module is a powerful, flexible capture and indexing tool, which accepts report spools from host systems; separates individual documents from the spool; extracts indices; reformats documents or spools and moves the indices and documents on to Gateway for import to the target content management system.

In addition, it handles e-mail messages, incoming electronic faxes, and desktop documents such as word processing, spreadsheet, drawing and presentation files. With minimum customization, Parser completely eliminates human involvement in the capture and indexing process, except for monitoring and control.

Features	Integration
Updating of External Databases	Parsing information in document being imported for intelligent rules based processing.
Automatically Initiate Workflows	Parsed Information can be used for indexing, database lookups, automated workflow initiation, and/or file manipulation.
DB & file lookup	Database lookups for additional index information.



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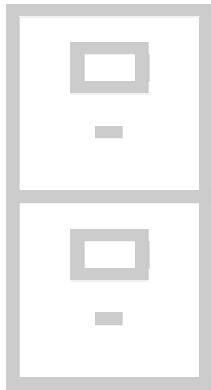
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Archive

Archive compresses original input and permanently stores the compressed files. Many clients must meet audit recovery and regulatory requirements that demand the original input. This module instantiates itself as a service based on a timer and loads a compression application that in turn, loads its current configuration from the settings database.

Archive operates on the input queues as directed, compressing original input files and storing them as directed in the settings. This happens anywhere in the global network, such as an off-site storage vendor location.



Portable Document Files (PDF)

The PDF module accepts input files of any format and produces Adobe PDF and/or PDF plus Text formatted files. The PDF is listed as an independent module, offered as a deployment option. It deploys a programmatic tool called up by Parser and Gateway, depending on customer requirements for reformatting original input for storage. It is also deployed to reformat files retrieved from document, report and content management systems before the documents are sent to the user.



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