

## Hybrid Capture Solution Combines Digital and Film Imaging for Massachusetts Registry of Deeds

### The Business Challenge

The Registry of Deeds of the Commonwealth of Massachusetts is responsible for managing more than 300,000 property-related forms per day. It was a costly, manually intensive, error-prone process spread across three separate offices. Searching for application documents, titles, mortgage information, and property deeds was time-consuming and cumbersome even on a good day.



### The Solution

Value-Added Reseller, BizTech Solutions was contracted to provide a solution. As both a Kodak authorized reseller and Eastman Park Micrographics authorized reseller (EPM was formerly a division of Eastman Kodak), BizTech was able to create a fully integrated solution utilizing both microfilm and digitized images. This strategy keeps the information current for the present and protects it for the future.

What used to require two separate processes can now be achieved from a single scan. This helps the Registry of Deeds eliminate an entire step, while cutting the total time required to scan and archive documents by nearly half. The solution creates a digital image for fast and easy retrieval during intensive search functions while simultaneously creating a film-based record that keeps critical information preserved to meet legal requirements. The combination of a digital system with a film-based archive enables rapid access to secured information for a variety of applications, from processing titles to searching for information on mortgages and property deeds to general record keeping.



Composed of more than 60 Kodak i1420 Scanners, several i9620 Archive Writers and 2400DSV Digital Scanner-Printers from Eastman Park Micrographics, the solution helps to standardize the microfilm hardware used across the three offices that support the Registry of Deeds. The i1420 Scanners are equipped with Kodak's Perfect Page Image Processing Technology and KODAK Capture Software, making it easy for individuals to capture high quality images directly from their desktop and keep information up to date across the Registry's system.

The i9620 Archive Writer uses Reference Archive Media, a specialized silver halide film which provides a life expectancy rated for at least 500 years when processed and stored according to the recommended practices of the International Organization for Standardization (ISO) and the American National Standards Institute (ANSI). It also provides an added backup system for developing two rolls, with one kept onsite and another offsite to ensure that a copy is maintained for disaster recovery purposes.

The new system saves time, improves overall efficiency, and maintains the integrity of information over time by digitizing documents into high quality images and archiving them to film through a single process.



### Technologies Used

- i9620 Archive Writers from Eastman Park Micrographics (EPM)
- 2400DSV Digital Scanner-Printers from EPM
- i1420 Document Scanners from Kodak

*As an authorized reseller, we are certified to install, support, and extend every product we represent.*



### About BizTech Solutions

BizTech Solutions, Inc. is a Microsoft Gold Certified, ISV Managed Partner and award-winning systems integrator for Work Process Automation and Web Business Applications. The Company is a single source supplier of enterprise products for automation, workflow, document management, capture solutions, records management, electronic forms, and mobile computing. BizTech provides innovative solutions to reduce operating costs and increase cash flow, focusing first on understanding the business requirements, and then applying technology where appropriate to provide competitive yet differentiating solutions for the client.



**For more information:**

**Tel: 732.761.2880**

**Fax: 732.761.3936**

**[sales@forbiztech.com](mailto:sales@forbiztech.com)**

**[www.forbiztech.com](http://www.forbiztech.com)**



ISV/Software Solutions